

COMMERCIAL ESTIMATOR / PROJECT MANAGER

McNeil Company seeks a detail-oriented Commercial Estimator to join our dynamic general contracting team. In this role, you will prepare accurate cost estimates for commercial construction projects and collaborate with project managers, subcontractors, and clients to ensure successful project delivery.

Job Responsibilities

- **Prepare Detailed Estimates:** Analyze project plans and specifications to develop accurate cost estimates for commercial construction projects.
- **Quantity Take-Offs:** Perform precise material quantity take-offs from blueprints and construction documents.
- **Bid Preparation:** Compile bids and proposals for new projects, ensuring they are competitive and comprehensive.
- **Cost Analysis:** Review and analyze historical data, project documents, and market conditions to forecast costs.
- **Subcontractor Coordination:** Solicit and evaluate bids from subcontractors and suppliers to ensure the best pricing and terms.
- **Budget Management:** Assist in creating and maintaining project budgets, tracking costs, and monitoring financial performance.
- **Client & Team Collaboration:** Work closely with project managers, architects, engineers, and clients to clarify project requirements and ensure the accuracy of estimates.
- **Site Visits:** Conduct on-site evaluations as needed to assess project scope, conditions, and logistics.
- **Value Engineering:** Identify cost-saving opportunities and propose alternative solutions to improve project efficiency and reduce expenses.

Job Skills Required

- Strong Communication Skills are essential. The ability to effectively communicate (in written, verbal, and graphic form) complicated concepts to both clients and subcontractors is essential.
- Organization Skills – excellent ability to keep detailed notes and information.
- Relationship Builder – ability to develop and foster strong relationships with industry partners, subcontractors, and, most importantly, our clients.
- Strong work ethic and POSITIVE attitude – persistent, patient, and willing to do whatever it takes to get the job done.
- Construction Management (or equivalent) 4-year degree preferred.
- Computer Skills – Must be proficient in Excel, Bluebeam, and Procore
- Critical Thinking Skills – capable of problem-solving and navigating multiple priorities on various projects.
- Demonstrate flexibility to navigate multiple priorities on various projects.



We are excited about the opportunity to have a new member join our team. McNeil Company offers an excellent benefits package.

- Health insurance (medical coverage). Vision/dental/disability available as an option.
- Flex Spending HSA plan available with an applicable health insurance plan.
- 401k plan with a 3% guarantee match (after the first year of employment).
- Holiday, Vacation, and PTO